

**DECEMBER 12<sup>th</sup>, 2002**  
**ELA TOWNSHIP BOARD MEETING 7:00PM.**  
**AT**  
**VILLAGE OF LAKE ZURICH BOARD ROOM**  
**70 East Main Street**  
**Lake Zurich, IL. 60047**  
**Approved 1/09/03**

**1. Call To Order**

Supervisor Tinerella called the meeting to order at 7:26pm.

**2. Roll Call**

Present: Supervisor Tinerella, Clerk Prouty, Trustees Black, Burch, Knudtson and Sullivan.  
Also present: Highway Commissioner Kruckenberg, Assessor Hoffman, Senior Director Neuschel and Ela Township Lawyer Rolek.

**3. Pledge Of Allegiance**

The Board led those in attendance in the pledge of Allegiance.

**4. Public Hearing for the Road District Tax Levy.**

Supervisor Tinerella opened the public hearing for The Road District Tax Levy for the fiscal year of 2003 and 2004, and would also take any questions or comments regarding the General Town Fund.

At this time Mr. Dowd of Echo Lake came to podium and inquired of the Highway Commissioner, what were the reasons for the Tax Levy increases. The Highway Commissioner replied that increases were mainly for Stormwater and paving, and that Taxpayers would not receive an increase in taxes, as this would only be capturing the new growth. The Assessor explained that new growth consist of all property that has not been previous on the tax rolls. The tax cap limitation is exempt from those properties. So you can request funds based on those properties. This year it was about 68 million assessed in new properties. Supervisor Tinerella also stated that the E.A.V of the Township was roughly 1.5 billion dollars. New growth for the Township last year was 69 million and then you have the growth on existing properties of approximately 80 million.

**5. Public Comment**

At this time there were no public comments except Trustee Sullivan expressed condolences to the Assessor on the loss of her father and to the Clerk on the loss of her Mother-in-Law.

## 6. Approval of November 14, 2002 Board Meeting Minutes.

Supervisor Tinerella's motion to approve the 11/14/02 meeting minutes with the following changes, seconded by Trustee Sullivan. Roll Call: Supervisor Tinerella, Trustees Black, Burch, Knudtson and Sullivan all voted aye and the motion carried.

Page 5, 6th motion, last paragraph, change to read, Trustee Black voted nay as she is afraid this may look like an Omni program.

Page 1, paragraph under the 1<sup>st</sup> motion, will be omitted completely.

Page 5, remove the last sentence under Agenda number 15 - Dowd' s property.

Page 7, 14th motion last word, should be second not motion.

Page 7, under Agenda number 22, remove the last part of the sentence, as she was busy with absentee voting.

Page 4, under Agenda number 14, remove the last sentence.

Page 5, 7th motion, remove the last sentence.

## 7. Audit Approval for expenditures listed in the Board Audit Reports 11/15-12/5 and 12/6-12/11/02

DATE	Gen. Town	Gen Assist	Gen Road	Perm Road	Park
11/15-12/5/02	\$59,552.61	0	\$14,125.45	\$17,876.14	\$2,063.99
12/6-12/11/02	\$23,125.74	0	\$324.67	\$5,517.14	0
<b>TOTAL</b>	<b>\$82,678.35</b>	<b>0</b>	<b>\$14,450.12</b>	<b>\$23,393.28</b>	<b>\$2,063.99</b>
				<b>TOTAL</b>	<b>\$122,585.74</b>

Trustee Burch's motion to accept the expenditures 11/15/02 to 12/11/02, seconded by Trustee Sullivan. Roll Call: Supervisor Tinerella, Trustees Black, Burch, Knudtson and Sullivan all voted aye and the motion carried.

Trustee Burch amended his previous motion to approve the expenditures and to add to the motion, that the Supervisor will have two business days to pay the approved expenditures that were approved at the recent board meeting, amended second by Trustee Sullivan. Roll Call: Supervisor Tinerella, Trustees Burch and Sullivan all voted aye, trustees Black and Knudtson voted nay, and the motion carried 3 to 2.

## 8. Supervisor's Report- K. Tinerella-Supervisor

Supervisor Tinerella highlighted the fact that the Personnel Policy, with the recommendation of the Finance Committee will be on the agenda for the January Board Meeting, for approval. The remainder of the Supervisor's report will be attached to the back of the minutes.

## 9. ELA "55" Plus Report- S. Neuschel-Senior Director

Received and attached to the back of the minutes.

## 10. Township Bus Service Report-N. Cunnie- Administrator

Received and attached to the back of the minutes.

## 11. Community Communication Report-T. Huntsha- Comm./Information

Manager

Received and attached to the back of the minutes.

Trustee Sullivan did not want the Township Administrator out delivering Board packet late at night. His suggestion was that when the packets were ready, to call the Ela Township Board, and the Board could pick the packets up.

Trustee Burch's motion for the Trustees to have keys to the office and to make it the Trustee's responsibility to pick up the Board packets, when they are ready, seconded by Trustee Sullivan. Roll Call: Trustees Black, Burch, Knudtson and Sullivan all voted aye, Supervisor Tinerella voted nay, the motion carried 4 to 1.

#### 12. Highway Commissioner's Report-B. Kruckenberg-Highway Commissioner

The Highway Commissioner would like, added to the agenda for the January 9th Board meeting, he would like the Board packets to include: 1-1<sup>st</sup> Board packet to have an explanation of the expenditures. 2. - The second Board packet to have the audit of the expenditures.

The remainder of the Highway Commissioner's report will be attached to the back of the minutes.

#### 13. Assessor's Report-P. Hoffman-Assessor

No written report at this time.

The Assessor wanted to know why the Township parking lot signs were not installed for her employees. This was not accomplished, for lack of communication to the Highway Commissioner. The Board asked the Highway Commissioner if he could undertake getting the correct signs for the parking lot, and he agreed to do so.

#### 14. Trustees- Standing Township Board Committee Reports

Trustee Black commented on the Senior Holiday Party, and also the up coming intergenerational outing to see, the play Peter Pan at the Marriott on December 27<sup>th</sup> 2002.

### **UNFINISHED BUSINESS**

#### 15. Ela Township Youth Drop- In Center: Consideration to approve implementation plan

Supervisor Tinerella's motion to approve the Ela Township Youth Center Drop-In Center-implementation plan noted as exhibit A. dated December 11 in your Board packet, and not to exceed \$ 17,000 for furniture, improvements and staff, seconded by Trustee Burch. Roll Call: Supervisor Tinerella, Trustees Black, Burch, Knudtson and Sullivan voted aye and the motion carried.

#### 16. Dowd Property Drainage Issues: Status Update

A discussion between the Board and the Highway Commissioner with Mr. Dowd, resulted in an agreement to definitely work out a remedy to help Mr. Dowd with his flooding problem. Also at this time Trustee Knudtson wanted added to the Agenda for the January 9th Board meeting, discussion on a possible skating rink at Knox Park.

## **NEW BUSINESS**

### **17. Tax Levy Ordinance #2002-12 for the Town of Ela-action to adopt ordinance.**

Supervisor Tinerella's motion to accept the Town Tax Levy Ordinance #2002-12 for the Town of Ela of \$1,512,000.00, seconded by Trustee Burch. Roll Call: Supervisor Tinerella, Trustees Black, Burch, Knudtson and Sullivan all voted aye and the motion carried.

### **18. Tax Levy Ordinance #2002-13 for the Ela Township Road District- action to adopt ordinance**

Trustee Burch's motion to accept the Tax Levy Ordinance #2002-13 for the Road District of Ela \$198,050.00, seconded by Trustee Black. Roll Call: Supervisor Tinerella, Trustees Black, Burch, Knudtson and Sullivan all voted aye and the motion carried.

### **19. PACE Grant Agreement for 2003-Resolution #2002-06- action resolution.**

Trustee Knudtson's motion to accept the PACE Grant Agreement for 2003- resolution #2002-06, seconded by Supervisor Tinerella. Roll Call: Supervisor Tinerella, Trustees Black, Burch, Knudtson and Sullivan all voted aye and the motion carried.

### **20. 2003 Observed Holiday Scheduled- action to approve 12 Holidays**

Trustee Burch's motion to approve the 2003 Holiday schedule (12 Holidays) for Township offices, seconded by Trustee Knudtson. Roll Call: Supervisor Tinerella, Trustees Black, Burch, Knudtson and Sullivan all voted aye and the motion carried.

The Highway Department, will have eleven paid Holidays, as the Highway Department does not observe the day after Christmas.

### **21. December 2002 Township Newsletter-action to approve articles.**

Trustee Burch's motion to have, at least three Trustees (or all the Trustees) stop in and sign off of the Newsletter by Friday December 20th, seconded by Trustee Black. Roll Call: Supervisor Tinerella, Trustees Black, Burch and Sullivan all voted aye and the motion carried 4 to 1. Trustee Knudtson voted nay.

### **22. Social Agency Funding: action to consider changes to the grant request form and establish time schedule for FY03/04 submission request to the Social Agency Township Board Meeting: Committee**

Trustee Knudtson's motion to direct the Ela Town administrator to send all past Social Agencies that have been funded in the past year, the application that was used last year dated 2003 and 2004 and notify all applicants that the applications must be in Ela Township office by January 2nd, 2002 so the applications can be in the Board packets for the January 9th Board meeting and also ask the Ela Town administrator publish this information in the office window and any publication so as to get this information out to the public, seconded by Trustee Black.

Trustee Knudtson amended his previous motion to say the applicants have until January 30th to submit the applications to the office and the applications would be on the February 13th meeting agenda, and to have this information put in the newspapers and the newsletter, Trustee Black

amended her previous second. Roll Call: Supervisor Tinerella, Trustees Black, Burch, Knudtson and Sullivan all voted aye and the motion carried.

**23. Town Board Standing Committees- discussion and possible action to hold committee meetings two weeks before each regularly scheduled board meeting and establish procedure for creating committee meeting agendas and information packets.**

The consensus of the Board was to have the Committee meetings when needed.

Trustee Knudtson's motion to table the committee meeting schedule indefinitely, seconded by Trustee Black. Roll Call: Supervisor Tinerella, Trustees Black, Burch, Knudtson and Sullivan all voted aye and the motion carried.

**24. Township Board Meetings- action to approve dates and procedures for 2003 meetings- draft resolution #2002-07**

Supervisor Tinerella's motion to adopt the Ela Township Board meeting dates of the second Thursday of every month for the year of 2003, at 7:00 pm, seconded by Trustee Burch. Roll Call: Supervisor Tinerella, Trustees Black, Burch, Knudtson and Sullivan all voted aye and the motion carried.

Changes on the policy resolution # 2002-07 -that the Clerk would have seven working days instead of the two working days, to get out the minutes and motions.

Trustee Burch requested that this Policy be put on the January Agenda.

Supervisor Tinerella's motion to approve the resolution number #2002-07, seconded by Trustee Burch.

**This motion was withdrawn.**

At 9:45pm.

**CLOSED SESSION- for the purpose of: Personnel, Land Acquisition and Pending: Litigation**

Trustee Burch's motion to adjourn to executive session, seconded by Trustee Black. Roll Call: Supervisor Tinerella, Trustees Black, Burch, Knudtson and Sullivan all voted aye and the motion carried.

**25. Return to open Session-Action on executive session items**

**26. Other New Business- Discussion**

**27. Adjournment**

Trustee Burch's motion to adjourn at 10:29pm, seconded by Supervisor Tinerella. Roll Call: Supervisor Tinerella, Trustees Black, Burch, Knudtson and Sullivan all voted aye and the motion carried.

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**LUCY PROUTY ELA TOWN CLERK**